



PAY USING GCASH

STEP 01



REGISTER AND VERIFY YOUR ACCOUNT

WITH EXISTING GCASH ACCOUNT?

PROCEED TO STEP 2

Tutorial Link on how to register:

<https://help.gcash.com/hc/en-us/articles/360017562454-How-do-I-register-through-the-GCash-App->

Tutorial Link on how to verify your account:

<https://help.gcash.com/hc/en-us/articles/360017722393-How-do-I-get-Fully-Verified->

Benefits of Verification:

<https://help.gcash.com/hc/en-us/articles/360017721953-Why-do-I-need-to-get-Verified->

Tutorial link on how to cash-in or fund your GCash:

<https://filipiknow.net/how-to-load-gcash/>

Transaction limit:

Monthly Incoming Limit: PHP100,000

Monthly Outgoing Limit: PHP100,000

Daily Maximum Bank Transfer to BPI: P50,000

IMPORTANT

VERIFY YOUR ACCOUNT



**Please ensure your account is verified,
if it is not then the SEND TO BANK
function will NOT WORK**

STEP 02



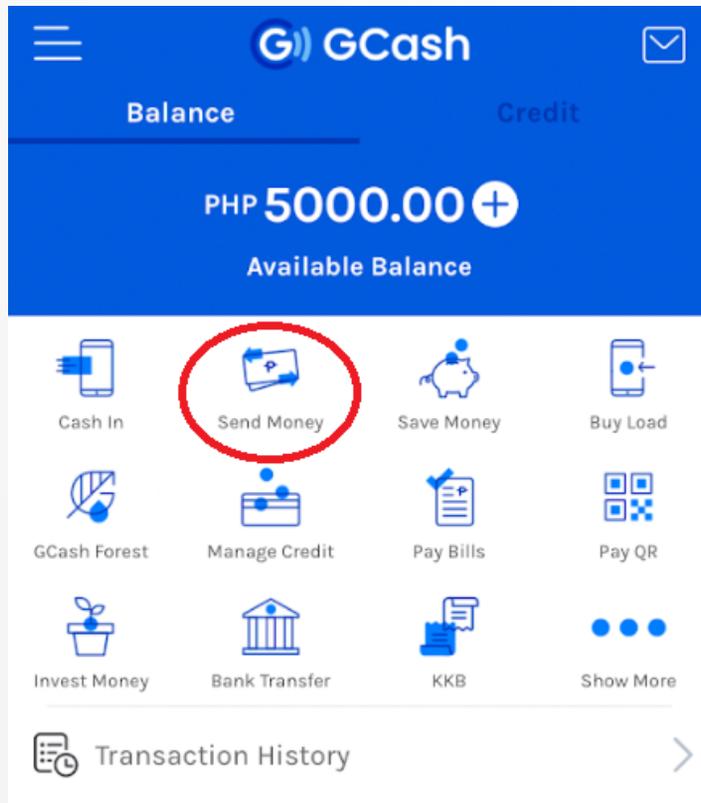
LOGIN TO YOUR ACCOUNT

The image shows a digital login interface for GCash. At the top is the GCash logo, which consists of a stylized 'G' with a signal icon. Below the logo is the text "GCash". Underneath that is the phone number "0917 987 65432" followed by a link that says "Change Number". The prompt "Enter your MPIN" is displayed above four empty circles representing the input fields for the MPIN. Below this is a numeric keypad with buttons for digits 1 through 9 and 0, arranged in a standard 3x3 grid with a 0 button centered below the 7-9 row.

STEP 03



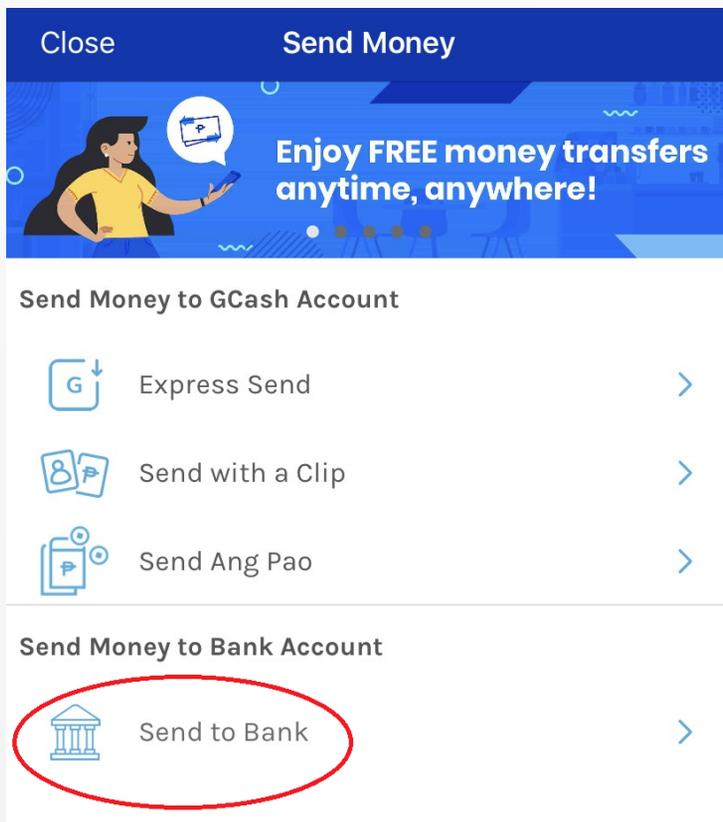
SELECT 'SEND MONEY'



STEP 04



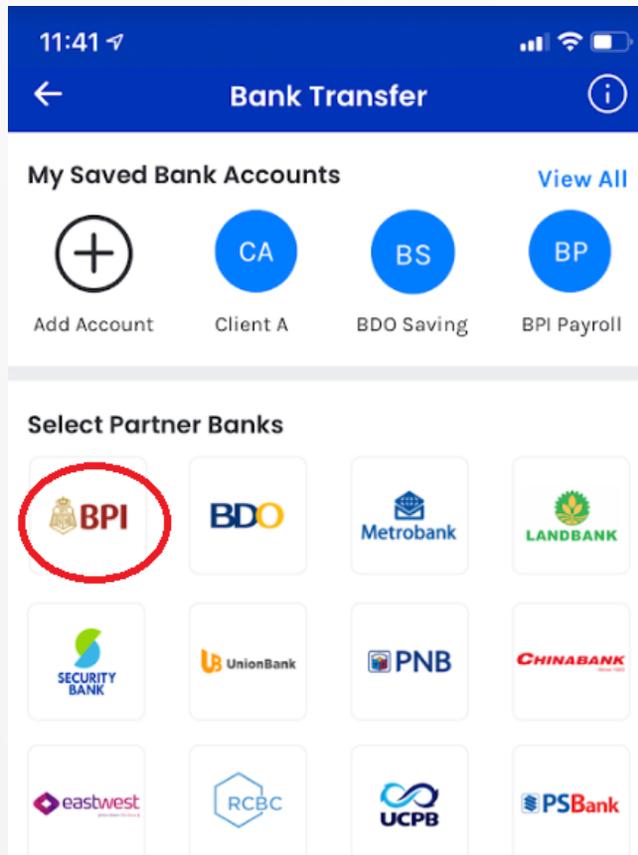
SELECT 'SEND TO BANK'



STEP 05



SELECT 'BPI'



STEP 06



INPUT THE REQUIRED DETAILS

Enter Amount: input the amount you will pay
(refer to the Statement of Account from Accounting Office)

Account Name: SOUTHVILLE | **Account Number:** 4611004236

Send Receipt to: input sender's email address

[← Back](#) **Bank Transfer**

 **BPI** BPI / BPI Family Savings Bank

Enter Amount

PHP 0.00

Maximum of PHP 50,000.00

Account Name SOUTHVILLE

Account Number 4611004236

Send Receipt to Enter Email (Optional)

Your convenience fee is waived for this transaction.

SEND MONEY

STEP 07



**ON THE CONFIRMATION PAGE,
CONFIRM THE AMOUNT YOU
WISH TO SEND BEFORE YOU CLICK 'CONFIRM'**

The bank transfer should be processed immediately;
you will receive an SMS confirmation receipt for the transaction as well.

The screenshot shows a mobile banking interface with a blue header bar. On the left is a back arrow and the text 'Back'. In the center is 'Bank Transfer'. On the right is a 'Confirm' button circled in red. Below the header, the text reads: 'You are about to send PHP 1000.00 CONFIRMATION'. The main content area is white with horizontal lines separating fields. The fields are: 'Bank Name' with value 'BPI / BPI Family Savings Bank', 'Account Name' with value 'SOUTHVILLE', and 'Account Number' with value '4611004236'. At the bottom, there is a field labeled 'Send Receipt to'.

Bank Name	BPI / BPI Family Savings Bank
Account Name	SOUTHVILLE
Account Number	4611004236
Send Receipt to	

STEP 08



SCREENSHOT

For your reference and proof of transaction.

Your Bank Transfer is Being Processed!

Details

Bank Name	BPI / BPI Family Savings Bank
Amount	php 1000.00
Account Name	SOUTHVILLE
Account Number	4611004236
Convenience Fee	php 0.00
Ticket No.	651837
GCash Ref Number	1000095571462

STEP 09



CHECK YOUR EMAIL AND FORWARD THE CONFIRMATION EMAIL FROM GCASH TO ACCOUNTING OFFICE

Forward the confirmation email from GCash to accounting@southville.edu.ph

Indicate the name of the student, grade/course and purpose of payment

We will send you a confirmation through email as soon as we validate your GCash Payment.

GCash Send Money To Bank

GCash <noreply@merchant-portal.mynt.xyz>

Wed, May 27, 5:55 PM (6 days ago)

 to me ▾



Thank you for using **GCash!**

Transaction Receipt

BE AMAZING. BE SOUTHVILLE.

8825-6374 | 0917-8532-450

pr@southville.edu.ph

www.southville.edu.ph

**TUTORIAL LINK ON HOW TO INSTALL
AND REGISTER AN ACCOUNT IN GCASH**

<https://thewisecoin.com/how-to-install-and-register-an-account-in-gcash>

TUTORIAL LINK ON HOW TO LOAD/FUND GCASH

<https://filipiknow.net/how-to-load-gcash/>